

UNITED STATES DISTRICT COURT  
SOUTHERN DISTRICT OF NEW YORK

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**BARBARA J. LOVELL,**

**Plaintiff,**

**24-cv-2873 (JGK)**

**- against -**

**ORDER**

**NIESA ROBERTS, ET AL.,**  
**Defendants.**

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**JOHN G. KOELTL, District Judge:**

As discussed at the telephone conference held today, the plaintiff may file an amended complaint by **November 8, 2024**. The defendants may respond to the amended complaint by **December 6, 2024**. The motion to dismiss the complaint is **denied as moot**. See ECF Nos. 23, 25.

Pro se parties are advised that there is a Pro Se Law Clinic available to assist self-represented parties in civil cases. The Clinic may be able to provide a pro se party with advice in connection with their case. The Pro Se Law Clinic is run by a private organization called the City Bar Justice Center; it is not part of, or run by, the Court (and, among other things, therefore cannot accept filings on behalf of the Court, which must still be made by any self-represented party through the Pro Se Intake Unit). Litigants in need of legal assistance should complete the City Bar Justice Center's intake form to make an appointment. If a litigant has questions about the intake form or needs to highlight an urgent deadline already

disclosed in the form, the clinic can be contacted by phone (212-382-4794) or email (fedprosdy@nycbar.org). In-person appointments in the Thurgood Marshall Courthouse in Manhattan and the Charles L. Courthouse in White Plains are available Monday through Thursday, 10am to 4pm. Appointments are also available remotely Monday through Friday, 10am to 4pm.

The Clerk of Court is directed to mail a copy of this Order to the plaintiff, and to note such service on the docket. The Clerk of the Court is also directed to close all pending motions.

**SO ORDERED.**

**Dated:**      **New York, New York**  
                 **October 8, 2024**

  
John G. Koeltl  
United States District Judge

# FEDERAL PRO SE LEGAL ASSISTANCE PROJECT

in the Southern District of New York (SDNY)



## ABOUT THE PROJECT

The Federal Pro Se Legal Assistance Project provides limited assistance to self-represented litigants (plaintiffs and defendants) with cases involving civil legal matters in the United States District Court for the Southern District of New York (SDNY).

This project assists plaintiffs and defendants on a variety of federal legal issues, including, among others, civil rights, employment discrimination, and disability discrimination. The team also assists incarcerated individuals with civil (non-criminal) claims.

## HOW WE HELP

Fed Pro provides limited assistance through full-time attorneys, legal support team members, pro bono (volunteer) attorneys, law school/college interns, and a social work team. **While we cannot provide full representation, Fed Pro can assist litigants by providing limited-scope services such as:**



**Counseling about potential federal claims prior to filing suit**



**Consulting on discovery matters**



**Interpreting and explaining federal law and procedure**



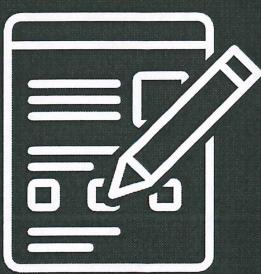
**Assisting with the settlement process (including mediation)**



**Reviewing drafted pleadings and correspondence with the Court**

## HOW TO ACCESS OUR SERVICES

For assistance, please complete the **online form** located on our website, <https://www.citybarjusticecenter.org/projects/federal-pro-se-legal-assistance-project/>.



If you are not able to complete the form, or you have questions about the form, please call (212) 382-4794. Please leave a message and wait for us to call you back.